New Student Checklist

- Spring 2025 semester begins Monday, January 13th, 2025
- Understand Your Username and Password for Student Portals
 - Visit<u>www.viterbo.edu/myvu</u> to log into VitNet/Student Planning, 0365/Email, and Moodle
- **Submit All Final Transcripts** Financial Aid & Registration <u>can be</u> withheld if final transcripts are NOT received prior to the first day of classes
- Finalize Your Financial Aid!
- Return required & relevant New Student Enrollment Forms
 - O Health History and Immunization Form
 - Meningitis and Hepatitis Form
 - Student Support Services Form
 - O More information can be found at Health Services.
- **Complete SafeColleges Trainings** you will receive an e-mail with instructions at a later date. Registration <u>may be</u> withheld/student IDs deactivated if not completed prior to first Tuesday of classes.
- Parking Permits: Stop by the Business Office to purchase a commuter pass \$30 anytime between 8a-3p.
- Purchase Your Textbooks Viterbo University Bookstore
- Register for New Student Orientation by Friday, January 3rd
 - o Orientation: In-person on Friday, January 10th
- Download Viterbo App and use it throughout your time at Viterbo!
 - o **Download** the <u>V-Hawk Safe App</u> as well!
- Follow Viterbo on our various social media accounts
- Review <u>Important Dates</u> for spring 2025 from the Business Office, including tuition due dates, refund and book return dates.
- MLK Day of Service, Learning, & Celebration Sign up for service in the morning and plan the afternoon learning & evening celebration into your schedule!
- Make a plan to get involved! <u>Clubs/Orgs</u>, <u>Service Saturdays</u>, and so much more!



Campus Resources

Financial Aid

FAFSA, Aid eligibility, Scholarship information 608-796-3900 financialaid@viterbo.edu

Business Office

Tuition statement and fees, payment, refund checks 608-796-3850 businessoffice@viterbo.edu

Residence Life

On-campus housing, meal plans 608-796-3844 residencelife@viterbo.edu

Help Desk

Technology issues
Username and Password Info - www.viterbo.edu/username
608-796-3870
helpdesk@viterbo.edu

Academic Advising

Dual-advising, registration, support, questions 608-796-3084 advising@viterbo.edu



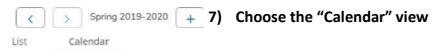
Course Schedule & Textbook List

In Student Planning

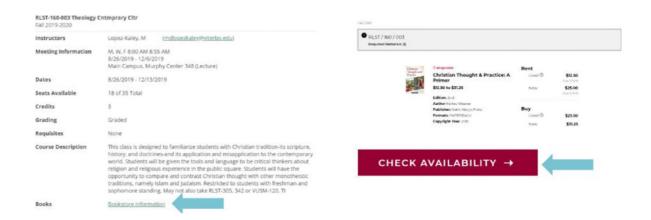
- 1) Visit <u>www.viterbo.edu/vitnet</u>
- 2) Log in using your Viterbo username and password
- 3) Go to the "Students" menu
- 4) Under the "Academic Planning" section, click on the "Student Planning" link
- 5) Click option 2, "Plan your Degree & Register for Classes"



6) Use the arrows to find the correct term



8) Click on the name of the course; use the "Bookstore Information" link to see required texts and/or materials. Click "Check Availability" to select options for renting and buying items

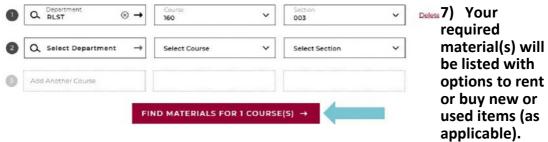




- Visit <u>www.bkstr.com/viterbostore</u>
 (Note: you will need the list of the classes you registered for if using this option)
- 2) Click on "Textbooks" on the top menu



- 3) Choose "Spring 2024" in the "Select Term" drop-down menu
- 4) Choose the department of your course; this is the four-letter code at the beginning of the course name
- 5) Choose the course number and specific section number
- 6) You can add additional courses; when finished, click "Find Materials for Course(s)"



Choose your option and click "Add Item to Bag"

