



Viterbo University Section Drop/Withdrawal Dates

Section Length (in weeks)	Last Date to Drop Section (not on transcript - approx. 12.5%)	Last Date to Withdraw with W grade (approx. 70%)
16 week sections (full semester; 15 weeks plus finals week)	Week 2; Friday	Week 11; Monday
1 week	Week 1; Monday	Week 1; Wednesday
2 weeks	Week 1; Tuesday	Week 2; Tuesday
3 weeks	Week 1; Tuesday	Week 3; Monday
4 weeks	Week 1; Wednesday	Week 3; Friday
5 weeks	Week 1; Wednesday	Week 4; Wednesday
6 weeks	Week 1; Thursday	Week 5; Tuesday
7 weeks	Week 1; Thursday	Week 5; Friday
8 week	Week 1; Friday	Week 6; Wednesday
9 weeks	Week 2; Monday	Week 7; Tuesday
10 weeks	Week 2; Tuesday	Week 7; Friday
11 weeks	Week 2; Tuesday	Week 8; Thursday
12 weeks	Week 2; Wednesday	Week 9; Tuesday
13 weeks	Week 2; Wednesday	Week 10; Monday
14 weeks	Week 2; Thursday	Week 10; Thursday
15 weeks	Week 2; Thursday	Week 11; Tuesday

- If any drop or withdrawal date falls on a holiday or break, the date following the holiday or break will be used for the drop/withdrawal calculation
- Grades of W are counted in attempted institutional credits
- In order to drop or withdraw from a section after the semester has begun, a [Change of Schedule](#) form should be submitted
- In order to withdraw from the institution (all sections) after the semester has begun, a [Withdrawal Form](#) is required