



**VITERBO**  
UNIVERSITY  
MUSIC

STUDENT HANDBOOK  
**2024-2025**

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# Advising

Viterbo University has a dual advising model. Each student is assigned an academic advisor and a faculty advisor. The academic advisor is the primary point of reference in the first two years and will assist with registration and graduation planning. The faculty advisor is a professor in your department and will assist with registration for upper-level courses. They also assist with career planning and networking.

## Advisee Responsibilities

- Develop a personal relationship with your academic and faculty advisors.
- Assume responsibility in consultation with your advisor for being knowledgeable about degree requirements and your progress toward completion of a degree.
- Complete your four-year graduation plan in Student Planning before the end of your first year.
- Meet with your advisors during the semester and especially at registration time.
- Gather all relevant decision-making information regarding career and/or academic decisions.
- Provide your advisors with current information about your needs and interests.
- Attend classes and be actively involved in the learning process.
- Use campus resources for your intellectual, personal, and spiritual growth.

# Student Concerns

## Procedural Norms for Student Academic Appeals

In accordance with procedures set forth in the [Viterbo Academic Regulations and Policies](#), students may appeal any decision for breach of academic honesty to the University Board of Review. In any appeal case the breach of the academic policy itself takes precedence over the sanction given for the violation. Please review the documentation found within the [Academic Regulations and Policies web page](#) for any student concerns.

# Applied Music Policy & Jury Requirements

Any student wishing to register for applied music lessons should first contact the instructor. If a student is taking one-half credit of applied lessons, he/she must fulfill a minimum of 12 half periods (25 minutes) in order to satisfy the credit requirement for the semester. If a student is taking one credit of applied lessons, he/she must fulfill a minimum of 12 full periods (50 minutes) in order to satisfy the credit requirement for the semester. Any lessons that are given over the minimum are done so at the discretion of the instructor. This policy considers vacation time, illness, and other official changes to the Viterbo calendar.

The following policies apply to students studying applied music.

- All students taking MUVO/MUPI 171/371 and MUVO/MUPI 168/368 applied lessons are required to perform a jury at the end of the semester except the semester when they are registered for MUSC 425 and/or 429 (student teaching) or when they have presented at least a half recital during the course of the semester. Juries are held during finals week

and sign-up sheets will be posted at least one week before juries.

- All applied students are required to attend a weekly studio class. See applied teacher for more information.
- To change applied teachers, students must send a written request to the Music Department chair or their advisor.
- In each applied area, students may only study with one teacher per semester.
- All music majors must register for Concert Choir during each semester of enrollment. If below 18 credit hours, register for credit; if at or above 18 credit hours, please register for 0 credits.
- All music majors are required to attend Forum on Fridays from 12:20 – 1:10 p.m. each week of the semester. Attendance is mandatory and recorded.

## Applied Voice Jury Requirements

All voice jury selections should be memorized except where standard performance practice dictates otherwise.

### **B.M. – Voice Performance Concentration**

- First-year and Sophomore – 2 songs
- Performance Hearing (end of sophomore year) – 4 to 5 songs
- Junior and Senior – 3 songs (or equivalent)

### **B.M. – Music Education Concentration**

- One-credit: 2 songs
- Half credit: 1 song

## Applied Piano Jury Requirements

### **HALF-CREDIT STUDENTS:**

- Prepare one memorized repertoire piece
- Scales and arpeggios as assigned by the instructor

### **STUDENTS:**

- Prepare two memorized repertoire pieces
- Scales and arpeggios as assigned by the instructor

## Health, Safety, & Injury Prevention

### **Health, Safety, and Injury Prevention**

Students enrolled in music unit programs and faculty and staff with employment status in the music unit must be provided basic information about the maintenance of health and safety within the contexts of practice, performance, teaching, and listening. For music majors and music faculty and staff, general topics include, but are not limited to, basic information regarding the maintenance of hearing, vocal, and musculoskeletal health and injury prevention. They also include instruction on the use, proper handling, and operation of potentially dangerous materials, equipment, and technology as applicable to specific program offerings or experiences. Beyond the provision of basic general information, and the identification of available resources, decisions

regarding topic areas and breadth and depth are made by the institution, and normally are correlated with the nature, content, and requirements of specific areas of specialization or specific courses of study.

For non-majors enrolled in courses offered by the music unit, including performing ensembles, or other curricular offerings of the music unit, topics chosen in addition to the maintenance of hearing health are directly related to health and safety issues associated with their specific area of study or activity in music. Music program policies, protocols, and operations must reflect attention to maintenance of health and injury prevention and to the relationships among: the health and safety of musicians; suitable choices of equipment and technology for various specific purposes; appropriate and safe operation of equipment and technology; and the acoustic and other conditions associated with health and safety in practice, rehearsal, performance, and facilities.

Specific methods of providing information and addressing injury prevention, technology, and facilities are the prerogative and responsibility of the institution.

## Learning Outcomes

The B.M. program and its concentrations were designed and are assessed according to the following learning outcomes:

### OUTCOME: Performance

Demonstrate performance skills requisite for artistic self-expression in at least one major performance area and proficiency in keyboard, sight reading, and conducting.

1. Demonstrate skills requisite for artistic self-expression in at least one major performance area.
2. Effectively perform a cross-section of repertoire in the major performance area.
3. Read at sight with fluency.
4. Demonstrate artistic, technical, collaborative, and leadership skills in a variety of music contexts.
5. Work independently as musicians.
6. Conduct as appropriate to the degree program.
7. Demonstrate keyboard proficiency.
8. Pronounce, translate, and phonetically transcribe the Romance languages.
9. Develop heightened aesthetic sensitivity.

### OUTCOME: Theory

Understand and employ the common elements and organizational patterns of music through analysis, arrangement, composition, and improvisation.

1. Understand and employ the common elements and organizational patterns of music through aural, verbal, and visual analyses.
2. Analyze and interpret a musical score.

3. Create original music and arrangements.
4. Improvise in one or more musical languages.

## OUTCOME: History

Distinguish the major eras, composers and genres of music history and literature within broad historical, cultural, and stylistic contexts.

1. Distinguish the major eras of music history.
2. Place music in historical, cultural, and stylistic contexts.
3. Recognize and perform music from various cultures of the world and music of today.
4. Form and defend value judgments about music.

## OUTCOME: Teaching

Apply knowledge of current teaching methods, materials, and technology to individual and group instruction in voice or piano.

### Studio and Classroom\* Teaching

1. \*Apply knowledge of current learning theories, teaching methods, materials, and technology to K-12 music teaching, classroom management, and curriculum planning.
2. Apply technology to the field of music.
3. Conduct accurate and musically expressive performances.
4. \*Re-voice and adapt music to suit the needs and ability levels in K-12 settings.
5. \*Perform on classroom instruments appropriate to the student’s teaching specialization.
6. \*Integrate analytical skills and historical knowledge into the K-12 curriculum.
7. Explore the voice as an instrument and integrate various pedagogical approaches to performing and teaching.
8. \*Effectively manage K-12 classroom settings and create a positive learning environment.
9. Understand child growth and development and apply principles of learning as they relate to music.
10. \*Utilize current music education methods and materials.
11. Plan educational programs based on personal assessment of specific teaching situations.

Refer to subheadings for courses that fulfill specific student learning outcomes.

## Curriculum Map: B.M. Music Program

Revised August 2024 (Wilson)

<b>Program Information</b>	The Bachelor of Music degree is for students who want a professional degree in music with the flexibility to pursue numerous areas of specialty. Bachelor of Music students have available credits to either pursue a music-area concentration or to double major. These options uniquely prepare students for professional careers in the field of music, such as performance, music
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	education, music business, non-profit work, or church musician, to name a few. The program is accredited by the National Association of Schools of Music.
<b>Policy</b>	<ul style="list-style-type: none"> <li>• All music majors are required to attend the weekly music department forum every semester in which they are enrolled except for semesters they are registered for MUSC 425 or 429.</li> <li>• All music majors are required to register for MUSC 137/337 (Concert Choir) every semester in which they are enrolled except for semesters they are registered for MUSC 425 or 429.</li> <li>• All music majors must register for a piano class, aural skills class, and music theory class each semester until all sequences are successfully completed. Music majors who have not completed all levels of Piano Proficiency, Aural Skills, and Music Theory by the end of their sixth semester of full-time study in music must petition the music department to continue as a music major.</li> <li>• 100-level ensembles and applied lessons courses are for freshmen and sophomore standing and 300-level ensembles and applied lessons courses are for junior and senior standing</li> <li>• Music Majors taking MUVO 171/371 must concurrently be registered for MUVO 172/372</li> <li>• An applied lesson fee is charged for each credit of applied lessons – see Tuition and Fees</li> </ul>
<b>Learning Outcomes</b>	<ul style="list-style-type: none"> <li>• Demonstrate performance skills requisite for artistic self-expression in voice or piano and proficiency in keyboard, sight reading, and conducting</li> <li>• Understand and employ the common elements and organizational patterns of music through analysis, arrangement, composition, and improvisation</li> <li>• Distinguish the major eras, composers, and genres of music, history, and literature within broad historical, cultural, and stylistic contexts</li> <li>• Apply knowledge of current teaching methods, materials, and technology to individual and group instruction in voice or piano</li> </ul>
<b>Core Curriculum</b>	See Core Curriculum section of the Catalog
<b>Final Requirements</b>	Complete a minimum of 120 college-level credits
<b>Final Requirements</b>	Complete a minimum of 40 upper division credits (300/400-level)
<b>Music, Major Requirements</b>	CNSV 350 or 355, MUSC 001, 105, 106, 107, 151, 152, 205, 206, 207, 251, 252, 265, 327, 328, 453, eight semesters of MUSC 137/337, eight semesters of Applied Lesson credits
<b>Vocal Performance Concentration, Requirements</b>	CNSV 450, MUVO 171/371 (8 credits), 172/372 (8 credits), MUSC 237, 238, 332, 420, 465, THTR 107, 119/319 (3 credits), MUTH 300, DANC 110
<b>Piano Performance Concentration, Requirements</b>	CNSV 455, MUPI 171/371 (8 credits), MUSC 308, 333, 433
<b>Music Education Concentration, Requirements</b>	MUVO 171 or 371 (3 credits), 172 or 372 (3 credits), MUSC 237, 238, 311, 312, 365, 340, 342, 420, 425, 429, EDUC 150, 255, 302, 306, 390, 482

	The degree Bachelor of Music is granted accreditation by the National Association of Schools of Music, 11250 Roger Bacon Drive, Suite 21, Reston, VA 20190; 703-437-0100; <a href="https://nasm.arts-accredit.org/">https://nasm.arts-accredit.org/</a>
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Course	Program Outcome	Introductory/Foundations	Intermediate/Developing	Advanced/Mastery
CNSV 340, 440, 350, 355, 450, 455	Performance			Senior Recital
MUSC 106	Performance	Aural Skills I (Final)		
MUSC 107	Performance		Aural Skills II (Final)	
MUSC 207	Performance			Aural Skills III (Final)
MUSC 205	Performance	Piano Proficiency II (Final)		
MUSC 206	Performance		Piano Proficiency III (Final)	
MUSC 238	Performance		Diction Final Project	
MUSC 265	Performance		Conducting Final Project	
MUSC 453	Theory			Arranging Final Project
MUSC 152	Theory	Music Theory II Composition Project		
MUSC 251	Theory		Music Theory III Composition Project	
MUSC 327	History		Music History I Oral Presentation	
MUSC 328	History			Music History II Research Paper
MUSC 332	History			Song Lit Final Project
MUSC 420	Teaching			Vocal Ped Final Project
MUSC 487	Teaching			Vocal Ped Internship
MUSC 265	Teaching		Conducting Final Project	
MUSC 425	Teaching			Elementary Student Teaching
MUSC 429	Teaching			Secondary Student Teaching

## Music Scholarships

### Viterbo University Merit Scholarships

President's, Dean's, Hallmark, Heritage, Access, or Transfer Scholarship is renewable for up to 4 years providing you meet the original terms of the award. Scholarships do not increase in value



from year to year, with the possible exception of an off-campus to on-campus adjustment for a student who was not initially awarded their scholarship as on-campus.

### **Viterbo Department/Talent Scholarships**

Scholarships are based on specific department applications, auditions, or portfolios. If you receive a talent-based or department scholarship, it will be renewed as long as you meet renewal criteria as outlined in the award offer announcing the scholarship, up to a maximum of 4 years.

### **Premier Performance Award Scholarships**

The administration gives the department \$10,000 in Premier Performance Award scholarships. These renewable awards were created for recruiting in academic programs identified for regional/national distinction.

### **Endowed Scholarships**

The Music Department awards the following annual and endowed music scholarships through the Office of Institutional Advancement:

- Sr. Annarose Glum Music Education Scholarship
- Sr. Marlene Weisenbeck Piano Performance Scholarship
- Cyrilla Barr Sacred Music Scholarship
- Dorothy E. Mundt Lewis Vocal Music Scholarship
- Margaret (Peg) Schmitz Music Education Scholarship
- Richard Record Music Scholarship
- Ruth Nixon Davy Music Scholarship
- Virginia Marcotte Larkin Sacred Music Scholarship
- Foust/Nelson Music Opportunity Scholarship
- Der Kaiser Scholarship
- Juanita Beck Piano Scholarship
- Henry & Sharon Ash Concert Choir Scholarships

## **Performance Opportunities**

### **Music Department Forum**

Music Forum meets on Fridays from 12:20-1:15 p.m. in the Recital Hall. This weekly gathering of music students and faculty was designed to foster a culture of performance. Activities and experiences include student and faculty performances, guest artist recitals and master classes, presentations, and workshops. Music majors are required to attend all Music Forums.

The schedule of Forum activities for the semester will be posted on 4th floor bulletin boards and the department Moodle page. Students will be assigned performance dates in consultation with Judy Stafslie.

### **Showcase Recital & Awards Ceremony**

The Music Department Showcase Recital & Awards Ceremony takes place at the end of each academic year. Music Department scholarships and awards will be announced following the recital.

## Piano Proficiency Policy & Requirements

### **Piano Proficiency Policy**

- Music majors must be enrolled in either MUSC 101, 105, 205, or 206 until they successfully complete the Piano Proficiency courses required for their degree program.
- All music majors must register for a piano class each semester until all packages are successfully completed. Each student will be limited to three attempts to register and pass each class.
- Students with a piano background are encouraged to test out of MUSC 105, 205, and 206. Contact Dr. Mary Ellen Hauptert or Dr. Meredith Mihm to receive testing materials and to set up an exam time.
- MUSC 105, 205, and 206 are offered for credit/no credit only. Students must pass the proficiency exam for the course in which they are enrolled in order to obtain credit for the course. Students must retake the course if they do not pass the proficiency exam.
- Under special circumstances, students may enroll in MUPI 171/371 (Applied Piano Lessons) in lieu of MUSC 101, 105, 205, or 206. Faculty permission (piano faculty or department chair) is required for this exception.
- In the event that a student fails for the 3rd time to successfully complete the required Piano Proficiency class (including dropping the class), the student will meet with the music faculty to discuss the next steps.

### **Piano Proficiency Requirements**

- **KEYBOARD PATTERNS:** Students develop their music theory by practicing scales in all major and minor keys at the keyboard. Knowledge of major/minor key signatures and scale systems is reinforced and developed in all three levels of piano proficiency, beginning with penta-scales and root-position chord progressions in PP1 and continuing with hands-together scales, vocalises, and more complicated chord progressions in PP3.
- **SIGHT READING:** Students will be able to sight read elementary-level piano music that increases in difficulty over the three sections of piano proficiency.
- **TRANSPOSITION:** Students will learn simple folk melodies and play them in a variety of keys, using moveable "do" as a tool for transposition.
- **ACCOMPANIMENT & REPERTOIRE:** Students will demonstrate the ability to accompany another musician, as well as musically interpret a score.
- **SCORE READING:** The ability to read an "open score" is valuable to performers singing in an ensemble, music directors, and music educators. This proficiency requirement trains students to simultaneously read multiple staff systems.

## Piano Proficiency 1, 2, & 3 Requirements

Piano Proficiency 1	Piano Proficiency 2	Piano Proficiency 3
Keyboard patterns: Pentas—HT, up chromatically Arpeggios—HT, 1 8ve Scales— HS, 2 8ves (ALL) Chord progressions—Roots in bass, root positions chords	Keyboard patterns: 3 vocalises White key major and minor scales, 2 8ves Chord progressions—white key major and minor	Keyboard patterns: 3 vocalises Black-key major and minor scales, 2 8ves Chord progressions—black key major and minor
Accompaniment: Play the melody from one of your vocal repertoire pieces.	Accompaniment: 1 accompaniment	Accompaniment: 1 accompaniment
Score reading: 2 parts	Score reading: 3 parts	Score reading: 4 parts
Sight reading:	Sight reading:	Sight reading:
Play-by-ear melodies: Happy Birthday, tune only + 3 melodies (transposed)	Play-by-ear melodies: Happy Birthday, tune only + 3 melodies with basic accompaniment (transposed)	Play-by-ear melodies: 3 melodies (transposed) and with improvised accompaniment
Repertoire: Perform 1 piece by memory.	Repertoire: Perform 1 piece by memory.	Repertoire: Perform 1 piece by memory.

## Publishers of Printed Music

### [Leithold Music](#)

116 S. 4th Street, La Crosse, WI 54601, (608) 784-7555

### [SSE Music, Inc.](#)

2609 N. George, La Crosse, WI 54601, (608) 781-2850

### [Dave's Guitar Shop](#)

1227 S. 3<sup>rd</sup>, La Crosse, WI 54601, (608) 785-7704

### [Chester Groth Music](#)

8056 Nicollet Ave. S. Bloomington, MN 55420, 800-969-4772

### [Schmitt Music Co.](#)

88 South Tenth St., Minneapolis, MN 55403, 1-800-767-3434

### [Rhythm Band Instruments, Inc.](#)

P.O. Box 126, Fort Worth, TX 76101, 800-424-4726 fax 800-784-9401

### [Elderly Instruments](#)

1100 N Washington, Lansing, MI 48906

# Recitals, Hearings, & Requirements

## **Half Recital (MUPI 390, MUVO 390)**

The Half Recital consists of 20-25 minutes of memorized music from representative styles and periods; for singers, in at least three languages. Required of students earning the degrees:

- . Bachelor of Music (Music Education concentration)
- . Bachelor of Music (Performance concentration)

## **Full Recital (MUPI 490, MUVO 490)**

The Full Recital consists of 40-45 minutes of memorized music from representative styles and periods; for singers, in at least four languages. Required of students earning the degrees:

- . Bachelor of Music (Performance concentration)

## **Full Recital Permission Hearing**

All students giving a Full Recital (MUPI 490 or MUVO 490) are required to [complete a Full Recital Permission Hearing](#) for faculty in their major area (piano or voice) no less than thirty days before the recital. Students should consult with faculty members prior to setting of the hearing date and time.

## **Student responsibilities for the Full Recital Permission Hearing:**

- . Prepare the entire Full Recital program of music from memory. The music should be of contrasting styles and periods; for singers, in at least four languages.
- . Set up a hearing date and time and communicate it in writing to the committee members and accompanist.
- . The committee should consist of the faculty in the major applied area (piano or voice).
- . Prepare a printed program for the committee members.
- . [Complete the "Full Recital Permission Hearing Form" at Etrieve.](#)
- . The committee will notify the student of Full Permission, Permission with Conditions, or Denial.

## Checklist for Preparing a Recital

### **Scheduling a Recital Date & Reserving Facilities**

Student recital dates are assigned based on available dates. At the end of spring semester music faculty members receive dates from the Fine Arts Center Office and assign half and full recital dates and times for the following year. Use of kitchenette and Hospitality Suite are included for receptions.

### **Publicity**

- Newspaper & "Connections" - Contact Anthony Slaby in the Communications/Marketing Office (796-3042). He handles campus publicity ('Connections' and 'VU Today') and sends information to the La Crosse Tribune.

- Posters: Students prepare and pay for their own recital posters, which should be proofread by their applied teacher before copying and posting. Wording should include "Sponsored by the Viterbo University Music Department."

### **Programs**

- Music Department programs have a standardized format. Judy Stafslieen will provide the template to recitalists with deadlines specified.
- Submit information for your program to Judy Stafslieen no later than two weeks before your recital.
- Your applied teacher and coach-accompanist should proofread all program materials.

### **Recording**

Recital recording should be arranged through the department chair.

### **Clean-up**

Following your reception, it is your responsibility to see that the reception area and the kitchenette are cleaned thoroughly.

### **Cancellation**

If your recital needs to be cancelled, please inform the department chair and administrative assistant so it can be removed from online calendars.

## Student Review Process

The Music Department uses a review process for the evaluation of student progress at the end of the first and second years. Self-evaluation forms will be completed by students and submitted to the Music Department Chair; students meet individually with the Music Faculty to discuss strengths and weaknesses, assess progress in degree programs, and make recommendations for improvement.

*NOTE: The Music Faculty reserves the right to meet with or review any music major at any time during their enrollment at Viterbo University.*

## Student Music Organizations

### **SNATS (Student National Association of Teachers of Singing)**

The Music Department currently has a student NATS chapter (SNATS). Please see the department chair for more information.

### **NAfME / ACDA**

The Music Department currently has a NAfME / ACDA student chapter. Please see the department chair for more information.

# Travel Policy & Resources

Viterbo employees and students who are traveling on university-related business and persons coordinating student travel are expected to read the [Viterbo University Travel Policy](#) in full and adhere to the stipulations outlined in it.

## Viterbo Fine Arts Facilities

All practice, studio, rehearsal, performance, and other spaces within the Fine Arts Center are for educational university purposes and may not be used by students engaging in personal, profit-seeking ventures, i.e. teaching private music lessons.

### Facilities

The Music Department has full access to performance and teaching spaces in the Fine Arts Center and the Weber Center for the Performing Arts. The department's primary teaching, rehearsing, and performing spaces are located on the first, second, and fourth floors of the Fine Arts Center.

### Performance Spaces:

- **Fine Arts Center Recital Hall** seats 170 people and is the department's primary performance space and is used for student and faculty recitals, chamber operas, studio classes, master classes, rehearsals, clinics and workshops. The Hospitality Suite is used for receptions, meetings, and other department functions. Both spaces are requestable through the EMS WebApp.
- **Fine Arts Center Main Theatre** seats over 1000 and is used for some of the department's productions, including operas, Christmas concerts, and festivals. The space can convert from a proscenium theatre into a concert hall with acoustical shell and is adaptable to accommodate theatre, music theatre, opera, and dance. Access to the space is extremely limited because it is shared with the Theatre & Music Theatre Department, the Bright Star season, numerous campus-wide events and meetings, and community rentals (La Crosse Symphony Orchestra and UW-L Music Department, to name a few). Main Theatre Groundplan and Main Theatre Sectional in Vectorworks 2012 and AutoCAD 2013 are available upon request.
- **Fine Arts Center LaCroix Black Box Theatre** seats up to 144 people. It is used for dramatic presentations with variable placement of the audience, such as arena staging, audience on four sides, or thrust staging with the audience on three sides. It has a sound system, lighting system, and Yamaha U1 piano.
- **The 450-seat Weber Center for the Performing Arts** is a result of collaboration between Viterbo University and La Crosse Community Theatre (LCT). Built in 2013, Weber Center is a venue for both organizations which works to further the area's arts community. The Music Department often produces its operas at the Weber Center.

### Rehearsal Spaces:

- FAC 435 Choir Room
- FAC DS129 Dance Studio
- FAC B13 Dance Studio II
- FAC B22 Rehearsal Space
- FAC Nola Starling Recital Hall

### Equipment: Pianos

All practice, studio, and classroom pianos are tuned at consistent intervals during the academic cycle. The performance instruments in the Recital Hall and Main Theatre are tuned regularly according to the schedule of recitals, rehearsals, and concerts in those venues. A single-manual Martin harpsichord, stored in FAC 224, is used for Christmas concerts, recitals and productions, and is tuned when used for performances.

### Technology & Acoustical Treatments

(Viterbo University is Wi-Fi accessible throughout the campus.)

Space Type:	Room Number/Name	Equipment/Technology
Teaching Classrooms	FAC 221 <i>(Use: Music Appreciation, Music Education Courses)</i>	<ul style="list-style-type: none"> <li>• Computer podium with internet</li> <li>• Elmo® Document Camera</li> <li>• DVD/VHS player</li> <li>• Projector and large screen</li> <li>• Portable sound cart</li> </ul>
	FAC 223 <i>(Use: Theory, History, Diction Courses)</i>	<ul style="list-style-type: none"> <li>• Computer podium with internet</li> <li>• Elmo® Document Camera</li> <li>• DVD/VHS player</li> <li>• Projector and large screen</li> <li>• Sound system, speakers, Blue-tooth speaker</li> </ul>
Labs	FAC 224 <i>(Use: Group Piano Courses)</i>	<ul style="list-style-type: none"> <li>• Computer podium with internet</li> <li>• Elmo® Document Camera</li> <li>• 15 electronic keyboards</li> <li>• Instructor station</li> <li>• Key/Note Visualizer®</li> </ul>
	FAC 425 <i>(Use: Pedagogy Courses)</i>	<ul style="list-style-type: none"> <li>• Computer with internet</li> <li>• Voce Vista software</li> <li>• Digital video recorder</li> <li>• Wenger acoustical sound environment system</li> </ul>
	FAC 439 <i>(Use: Computer Lab)</i>	<ul style="list-style-type: none"> <li>• Computer podium with internet</li> <li>• Elmo® Document Camera</li> <li>• 20 PC stations with midi keyboards</li> <li>• Projector and Large Screen</li> <li>• Music notation (Finale 2014)</li> <li>• Key/Note Visualizer®</li> </ul>

Faculty Studios/ Offices	FAC 404-408, FAC 420-423 (Use: Applied Music Lessons & Vocal Coaching)	<ul style="list-style-type: none"> <li>• Computer with internet</li> <li>• CD recorder and microphone (in 7 of the 9 studios)</li> <li>• Vocal Faculty have Yeti microphones and CAT6 ethernet cables for use with SoundJack® software.</li> </ul>
Practice Rooms	FAC 424A-D, FAC 425, FAC 426A-D, FAC 428A-D, FAC 429A-D (Use: Practicing, Vocal Coaching)	<ul style="list-style-type: none"> <li>• 4 Practice Rooms (FAC 426A-D) have</li> <li>• Yeti microphones and CAT6 ethernet cables for use with SoundJack® software (which were designated for vocal coaching during the pandemic).</li> </ul>
Rehearsal Rooms	FAC 435 (Use: Concert Choir, 9th Street Singers)	<ul style="list-style-type: none"> <li>• Sound system and speakers</li> <li>• DVD/VHS player</li> </ul>
Concert Hall	Recital Hall  (Use: Student/Faculty Recitals, Chamber Operas, Studio Classes, Master Classes, Rehearsals, Clinics, Workshops)	<ul style="list-style-type: none"> <li>• Audio/video playback unit (stage right)</li> <li>• Computer interface, projector &amp; retractable screen mounted in ceiling. Digital recording studio (accessed on 2nd floor).</li> </ul>