

# Viterbo University Recycling Program



Viterbo University promotes and practices recycling campus-wide. We ask all members of the campus community to assist in that effort recycling in their own areas and offices. Recycling containers now exist in all common areas of campus buildings. Yellow containers are provided for paper recycling items, and blue containers are provided for glass, plastic, aluminum and tin, which can be commingled in one recycling container. Recyclable items are collected regularly by Physical Plant staff.

## Paper Recycling—**YELLOW** RECYCLING CONTAINERS labeled “MIXED PAPER ONLY”

**Do recycle:** Books, cardboard, card stock, corrugated paper/cartons, envelopes-window/labeled/craft, newspapers, magazines, and paper-white/colored/ledger/shiny coated/carbonless/onionskin/fax.

**Examples of paper that can be recycled:** brown paper tape, computer printouts, file folders, glued pads, tablets, spiral notebooks, paper with staples, ring binders with paper in them, phone books, post-it notes, paper with scotch tape, and envelopes with or without labels.

**Don't Recycle:** Bathroom waste paper, carbon paper of any color, cellophane, cloth, cork, foil, packaging materials, waxed anything, or facial tissue.

**Examples of paper that cannot be recycled:** Candy wrappers, cups, fiberboard, labels & label backing in sheets, napkins, page protectors if not paper, photographs, slides, transparencies, styrofoam, recording tape, metal, glass, cork.

## Glass Recycling—**BLUE** RECYCLING CONTAINERS labeled “CO-MINGLE”

**Do recycle:** Glass containers, including soda bottles, clear/tinted glass jars, wine bottles, and glass food containers found in grocery stores. Rinse out containers. Remove all lids/caps.

**Don't Recycle:** Lids/caps, plate glass, drinking glasses, ceramic/clay/ovenware/opaque glass, lab glass, or window/windshield glass.

## Plastic Recycling—**BLUE** RECYCLING CONTAINERS labeled “CO-MINGLE”

**Do Recycle:** Plastic bottles with codes #1 or #2 code marked on the bottom. Bottle opening must be smaller than the bottom of the container. Rinse out bottles. Remove all lids/caps. Remove metal handles.

**Don't Recycle:** Plastic bottles with codes #3- #7 marked on the bottom, motor/cooking oil bottles, pesticide/herbicide containers, solvent/paint/adhesive containers, styrofoam or microwave containers, medical containers, lids/ caps, yogurt/cheese containers, any plastic bags, or antifreeze bottles.

**Aluminum and Steel Can Recycling—BLUE RECYCLING CONTAINERS labeled “CO-MINGLE”**

**Do Recycle:** Aluminum and steel cans. Rinse out cans. It is not necessary to remove labels.

**Don't Recycle:** Paint cans, pots & pans, car parts, nails, screws, metal rods, or small appliances.

Any questions with regard to recyclable or non-recyclable items can be addressed to Physical Plant at #3920. For questions about hazardous materials, contact Dorothy Lenard at #3472. For information regarding computer disposal, contact Mark Franz at #3860.